

REQUEST FOR QUALIFICATIONS

CENTER STREET RESURFACING & PEDESTRIAN IMPROVEMENT PROJECT FROM 171ST STREET TO 175TH STREET SEPTEMBER 10, 2024

The Village of East Hazel Crest invites Statements of Qualifications from Illinois Department of Transportation (IDOT) pre-qualified engineering firms to assist the Village in completing professional engineering services for Phase III – Construction Engineering of the Center Street Resurfacing & Pedestrian Improvement Project. The Center Street Resurfacing & Pedestrian Improvement Project (PROJECT) is being Federally funded with Surface Transportation Program Urban (STU) funds through the South Suburban Mayors and Managers Association (SSMMA). Therefore, this consultant selection will be in accordance the Qualification Based Selection (QBS) guidelines in the Brooks Act (40 USC 11) and Federal Highway Administration (FHWA) requirements for Procurement, Management, and Administration of Engineering and Design Related Services (23 CFR 172).

PROJECT OVERVIEW

The purpose of the improvement is to resurface Center Street from 175th Street to 171st Street to preserve the pavement and provide pedestrian accommodations with the construction of a multiuse path and/or sidewalk. The improvements include resurfacing with hot-mix asphalt (HMA) binder and surface course, HMA shoulder removal and replacement, HMA patches, detectable warning installation, multiuse path construction, sidewalk construction, street lighting improvements, drainage and utility adjustments, ditch regrading, restoration, pavement markings and miscellaneous work items.

The project is anticipated for letting through the Illinois Department of Transportation (IDOT) with construction scheduled after funding is secured. The estimated construction budget for this improvement is \$808,000 (federal share \$808,000).

STATEMENT OF QUALIFICATIONS

Statements of Qualifications (SOQ) will be accepted until 3:00 PM on September 27, 2024. Late submittals will not be considered. One electronic copy of the SOQ shall be submitted to Patricia Lazuka, Village Administrator of the Village of East Hazel Crest via plazukaehc@aol.com. SOQs should be succinct, without generic brochure materials, and should address the following:

- Firm Experience and Qualifications:** Include general background of firm, experience and expertise. Also include the identification, experience and qualifications of subconsultants who will work on the project.
- Project Understanding and Approach:** Demonstrate a clear understanding of the scope of services. Provide a description of the firm's familiarity with similar projects and the project funding source. Describe any key elements expected to play a meaningful role in the project.
- Past Performance:** Provide a description of similar projects completed by the firm within the last ten (10) years, including client references who can attest to the firm's performance.
- Project Schedule:** Provide a timeline for the services to be provided that will meet project milestones and the expected project completion date.
- Resumes:** Attach resumes of key personnel who will work on the project; limited to two pages each.

EVALUATION CRITERIA

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| 1. Firm Experience | 25% |
| 2. Team’s Experience and Qualifications, including Sub-consultants | 20% |
| 3. Key Personnel Expertise/Past Performance: | 20% |
| 4. Technical Approach to Project: | 25% |
| 5. Local Presence: | 10% |

CERTIFICATIONS

Provide a statement that certifies the following:

- That no Village of East Hazel Crest elected official, officer, or employee who participates in the procurement, management or administration of engineering services contracts or subcontracts has, directly or indirectly, any financial or other interest in connection with the proposed engineering contracts or subcontracts.
- That no person or entity performing services for the Village of East Hazel Crest has, directly or indirectly, any financial or other interest in any real property to be acquired for the project.
- The firm has no suspension and debarment actions as specified in State of Illinois regulation 2 CFR Part 1200 and 2 CFR Part 180.

SELECTION

Upon receipt of the SOQs, the Village of East Hazel Crest will evaluate and rank each submittal using the previously detailed Evaluation Criteria. The Village of East Hazel Crest will select the three (3) highest ranked firms deemed the most qualified for the project and notify all applicants. Consultant interviews are not to be performed for this project. The Village of East Hazel Crest will then contact the highest-ranked firm to negotiate the scope of services and contract fee. Should the Village of East Hazel Crest and highest-ranked firm be unable to reach an agreement regarding the terms of a contract, the Village of East Hazel Crest may initiate into negotiations with the second ranked consultant, and so on until an agreement is reached with a qualified firm.

Questions regarding the project and SOQ process should be directed to Patricia Lazuka, Village Administrator of the Village of East Hazel Crest via plazukaehc@aol.com or (708) 798-0213.