

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST HAZEL CREST, Wednesday, 5/23/07 - 8 PM

OFFICIALS: Mayor Brown, Administrator Lazuka, and Clerk Minnis

ROLL CALL: Trustees: Forte, Kearns, Johnson, Ewan, Smith & Ortiz

ALSO PRESENT WERE: PW Supt.Maltrotto, PD Chief Robertson, Wm. Mills of EHCVFD, M. Clumpner of Robinson Eng., S. Doran, I. Harrison, M. Nelson & Mel Flowers.

PRAYER AND PLEDGE: After a moment of silent prayer, everyone in attendance pledged their allegiance to the Flag.

MINUTES: Trustees Ortiz and Johnson made the motions to approve the minutes of the regular meeting held on 5/9/07as presented. All trustees were in favor. Motions carried.

REPORTS OF VILLAGE OFFICIALS:

MAYOR: Mayor Brown said he has 12 tickets for the So. Sub. Mayors & Mgrs. Assn. annual golf outing on 7/20 and asked members who wanted to participate to notify the Clerk for reservations

CLERK; Members were informed of the 5.6% increase in health insurance rates with CMS for the year beginning 7/1/07.

ADMINISTRATOR:

1) Construction Updates:

171st St. project is proceeding on schedule. Cook County and Metra have worked out insurance requirements under the Metra tracks.

ISTHA project is 'winding down' Hydro seeding is being done between Ashland and Center. Drainage and ditch issues are being addressed.

Splash pad is done and seeding is in place around the reservoir; contractor is ready for pay out.

Construction plans for the sidewalk on the east side of Ashland are ready for next year. Village share will be 30%. Motor Fuel Tax money could be used for the village's share. Administator Lazuka will contact Cook County to contribute to the village's match.

2. COMPRESSOR & A/C IN 1904 BLDG.

Compressor sprung a leak. We replaced one compressor and condensing coil last year

2. continued – compressor & a/c in 1904 Bldg. Could cost up to \$9,600 to replace. Trustees Kearns and Smith made the motions to authorize payment of \$500.00 to check the windings and if they're good we can get repairs done for under \$2,000. Roll Call: all trustees voted aye. Motions carried.
3. **Budget.** Administrator Lazuka distributed copies of the 07/08 Working Budget for members to review.
4. **Auditor Selection:** Members were given composite of auditors proposals to review. Trustee Johnson, Adm. Lazuka and Kelly Zabinski, independently made a thorough study of each proposal. Their recommendation was to accept the proposal of Lauderback and Amen. Trustees Smith and Ortiz made the motions to accept the proposal of Lauderback and Amen. Roll Call: All trustees voted aye. Motions carried.

In addition, Adm. Lazuka urged approval of services of Zabinski Consulting for drafting accruals and providing the required review of the audit at a cost of \$3,825.00. Roll Call: all trustees voted aye. Motions carried.

5. **Comprehensive Plan.** Adm. Lazuka recently attended a workshop on Comprehensive planning. With several vacant businesses in town it seems like a good time to take 'stock' of where we are and where we would like to be. Members were urged to brain storm the issue. Consensus to proceed to get input from the community.
6. **PD requests:** PD Chief Robertson has requested approval to purchase 300 Patches in the amount of \$769.00. [this should supply the department for 5 years). Trustees Ortiz and Smith made the motions to approve the request. Roll Call: all trustees voted aye. Motions carried.

PD Chief Robertson is requesting approval to purchase of two (2) additional radios. The 911 Board will officially approve using 911 funds to reimburse the village. Trustees Ortiz and Ewan made the motions to approval purchase of two radios at the total of \$2,000. Roll ICall: All trustees voted aye. Motions carried.

7. Discussion in Executive session
8. IMRF Memo was distributed to members. A recommendation will be made whether to accept Option #1 or Option #2 at the next regular meeting.

PW Superintendent Maltrotto attended a FEMA meeting. Discussion was on the FLOOD ZONE on the current maps indicating 175th & Dixie up to our parking lot is included. The only reason EHC is listed on the map is because there is no official bench mark. Village engineers are currently working on establishing a bench mark so that EHC will not be listed as such on the new maps .

ENGINEER: no report [M. Clumpner left the meeting at 8:30 pm]

OPEN TO VISITORS

Trustees Ortiz and Smith made the motions to open this segment of the meeting to the public. All trustees were in favor. Motions carried. Time: 8:35 pm.

Lt. Wm. Mills of EHC VFD made a presentation of *Remembering When*, a fire & fall prevention program for older adults from NFPA. Illinois is the initial grant state for implementing the program. Smoke Alarms will be provided free of charge to seniors. Members of the EHC VFD will install the detectors and at the homeowners permission, inspect for possible 'fall' and fire hazards in their homes. Consensus of members to approve this Fire Department activity.

A Bremerton Woods Resident spoke of the deplorable condition of the property at 17305 Forestway Drive at the recent Neighborhood Watch Meeting. She said several members of the group came and cleaned up the exterior of the property. PW Supt. Maltrotto said he has been in contact with Sheila Blockman, representative of the mortgage holder, about demolition of the house. Ms. Blockman has been applied for A Demolition Permit with Cook County. Rory will follow up on the status of the application.

The resident also complained of the 'stuff' in the car port at 17307 Forestway. The house has been vacant for a few months. Also about the garage door needing repair at 17302 Forestway Drive.

Discussion followed on time for compliance with Minimum Property Maintenance Code violations. Procedure is: a letter is sent when the violation is noted and the homeowner is given 10 days to comply. After the 10 days another letter is sent. Failure to comply, the matter is turned over to the Police Department for issuance of a citation. All this takes time – about a month. It was the consensus of members to do away with sending the 2nd letter and issue the citation when compliance isn't made within 10 days of notification of the violation.

Melvin Flowers of Allstate Insurance Company made presentation on insurance coverage that is available for village employees.

CLOSE: There being no other business to come before the council, Trustees Smith and Ortiz made the motions to close this segment of the meeting to the public. All trustees were in favor. Motions carried. Time: 9:10 pm.

Committee Reports;

Finance/License: Trustees Kearns and Ortiz made the motions to pay all bills on the 5/23/07 claims sheets in the amount of \$29,304.95. All trustees were in favor. Motions carried.

Streets: Trustee Forte noted she has driven throughout the village and found the streets be in good repair; but added there was a lot of trash in Bremerton Woods.

Signs/Buildings: No report by Trustee Johnson

Health/Safety/Personnel: Trustee Ewan had nothing to report.

Water/Sewers: Trustee Smith had nothing to report.

Police/Fire: No report by Trustee Ortiz

OLD BUSINESS: Mayor Brown welcomed Trustee Kearns back after his recent illness.

NEW BUSINESS: None

Adjourn to Executive Session. Trustees Ortiz and Smith made the motions to adjourn to Executive Session to discuss Chicago Southland Chamber of Commerce rent negotiations, PD Union, Acquisition of Property and Personnel. All trustees were in favor. Motions carried. Time: 9:12 pm.

Reconvene to Regular Session: Trustees Ortiz and Smith made the motions to reconvene to regular session. All trustees were in favor. Motions carried. Time: 10:08 pm

ADJOURNMENT: There being no other business to come before the Council, Trustees Ortiz and Smith made the motions to adjourn. All trustees present were in favor. Motions carried. Time: 10:09 pm

Respectfully submitted,