

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF EAST HAZEL CREST, Wednesday, 4/23/08 - 8 PM

OFFICIALS: Mayor Brown, Administrator Lazuka, and Clerk Minnis

ROLL CALL: Trustees: Kearns, Johnson, Ewan, Smith and Ortiz were present; Trustee Forte was absent.

ALSO PRESENT WERE: PD Chief Robertson, FD Chief Vallow, PW Supervisor Maltrotto, an numerous residents.

PRAYER AND PLEDGE: After a moment of silent prayer, Mayor Brown lead the assembly in the Pledge to the Flag.

MINUTES: Trustees Smith and Ortiz made the motions to approve the minutes of the regular meeting held on 4/09/08 as presented. All trustees present were in favor. Mtns.carried.

REPORTS OF VILLAGE OFFICIALS:

Mayor:

- 1) **Weglarz Plat of Re Subdivision.** The 'plat' was put on *hold* for clarification of water main.
- 2) **Resolution 07-12.** This Resolution is for the submission of one (1) project to IDOT for consideration under the ITEP Program for landscaping community gateways. 80% of the project would be paid with federal funds and 20% would be paid from parking lot funds. Trustees Johnson and Smith made the motions to adopt Resolution 07-12. Roll Call: all trustees present voted aye. Trustee Forte was absent. Motions carried.

CLERK: no report.

ADMINISTRATOR:

- 1) **Construction update:** (see Engineer's Report)
 - Paving of 171st St. Parking Lot has commenced
 - see Engineer's Report
- 2) **Dress Code Policy.** Members were asked to review the draft of The Dress Code Policy and submit any changes or additions.
- 3) **Tuition reimbursement.** No action taken on the request
- 4) **Diversity, Inc.** At the direction of the Board, Adm.Lazuka asked the Ex. Director to lower the membership dues. Mr. Martin will address the Diversity Executive Board to consider our request.

Administrator's report, continued:

- 5) **Housing Center sponsorship.** No action taken until after members get feed back about the Diversity response.
- 6) **Call One – 9-1-1.** The 9-1-1 Board approved this expenditure for emergency phones in the Fire and Police Departments. Trustees Smith and Kearns made the motions to approve the contract. All trustees present were in favor. Mtns.carried.
- 7) **Cats in Bremerton Woods.** The Police Departments has received several complaints of cats. After a brief discussion, it was decided Chief Robertson will contact Guardian Services for their fees and Cook County requirements and report back at the next meeting.
- 8) **Consultant Services for Emergency Operation Plan.**
Proposal distributed – no action.
- 9) **Personnel Policy – change/clarify evaluation procedure.** Village auditors have requested evaluation reports in personnel files. Our Policy is vague on the procedure of making evaluation reports on Department Heads. Members could not understand the need for information on our employees by the auditors. The administrator will contact the auditors and ask the question.
- 10) **Disposal of Car 21.** Car 21 was towed to Mokena for removal of equipment. ABC Auto has offered \$450.00 for the car. The Chief is asking for permission to tow the vehicle directly to ABC. Trustees Ortiz and Kearns made the motions to accept the ABC offer to purchase Car 21. Roll Call: all trustees present voted aye. Trustee Forte was absent. Motions carried.
- 11) **PD car.** Trustee Ewan asked to revisit the request to purchase an additional squad car. Even though the mid May deadline for the ordering of the car is upon us, Trustee Kearns said we shouldn't spend money we don't have. Discussion followed. Trustee Ewan made the motion to purchase another squad car. There being no second to the motion, the motion died.

Administrator Lazuka noted Code Enforcement Officer Grant Mills is working with Sgt. Mrjenovich, PW Supervisor Maltrotto & Fire Chief Vallow on procedure to follow in Min. Prop. Maint. Code Enforcement. She asked for the board's patience during this reorganization phase and implementation phase.

ENGINEER: M. Clumpner reported:

- 1) The storm sewer has been completed.
- 2) Excavation for new pavement is 95% complete
- 3) Conduit for lighting is to be installed this week
- 4) Curb & gutter to be constructed early next week.

Engineer's report, continued:

- 5) 171st St. grading is being done behind the retaining walls in preparation for sidewalks
- 6) Ashland Avenue contractor is saw cutting for driveway removal
- 7) He has commenced tree removal today
- 6) Excavation for sidewalk on east side of Ashland to begin end of this week.

OPEN TO VISITORS: Trustees Smith and Kearns made the motions to open this segment of the meeting to the public. All trustees present were in favor. Motions carried. Time: 8:25 pm

A Bremerton Woods resident asked for update on the property at 17305 Forestway Drive. Mayor Brown said on Monday 4/21/08 Markham Court Judge Daniels ordered the village to issue a Building Permit immediately. Discussion followed on the deplorable condition of the grounds – leaves, debris, etc. Trustee Kearns said the Bank who held the mortgage on the property told the village they applied for a Demolition Permit from Cook County and then the matter wound up in court and now we're told to issue a permit. Plans have been received, reviewed. On 4/23 after building, plumbing and electric inspectors completed review of the plans, Bldg. Inspector Maltrotto sent the owner a letter with fourteen (14) items that must be addressed before the permit will be issued. Surrounding property owners said they will send a letter to the Judge.

Residents complained of the leaves, debris, etc. at the house at 17307 Forestway Drive. Code Enforcement Officer Mills will contact the realtor about the clean-up of the property.

A resident from the East side of the village asked for notification of Committee meeting dates.

Another Bremerton Woods resident said her neighbor was running a business out of their house at 17312 Forestway. A Home Occupation Permit was issued to that resident. A Home Occupation does not allow storage of materials, vehicles or equipment on site in a residentially zoned area. PD has also received complaints of vehicles being parked on the lawn. Police will continue to investigate these complaints.

A resident asked Board members to reconsider their action not to purchase another squad car. Another resident inquired if board members have come up with a source of additional revenue for the village and what if any action will they take about forfeitures. He said one of the trustees said she would have to move out of the Village and he wondered by someone didn't give rebuttal to her remarks.

?s were asked about placement of a shed. PW Supervisor said they cannot be placed closer than 10' to the residence, 3' from the rear yard and 5' from the side yard.

CLOSE: There being no other input from those present, Trustees Kearns and Smith made the motions to close this segment of the meeting to the public. All trustees present were in favor. Motions carried. Time: 9:02 pm

COMMITTEE REPORTS:

Minutes of the regular meeting held on 4/23/08

pg. 4

Finance/License: Trustees Kearns and Smith made the motions to pay all bills on the 4/23/08 Claims Sheets in the amount of \$14,182.44. All trustees present were in favor. Motions carried.

Streets: No report. Trustee Johnson commended Public Works Supervisor Maltrotto for making pot hole repairs.

Signs/Buildings: No report.

Health/Safety/Personnel: Trustee Ewan had nothing to report

Water/Sewers: Trustee Smith had nothing to report.

Police/Fire: No report by Trustee Ortiz

OLD BUSINESS: Tr. Ewan inquired about the Village sign formerly at 172 & Center. Rory will put the Village sign up at 171st & Center

TAYLOR PROPERTY: The phone number listed on the sign should be 798-0213. Trustee Kearns will hold an OPEN HOUSE on Sunday, May 18th, from 1-4 pm.

Trustees should be given information ahead of time. It was noted several items on the agenda came in late. Discussion followed on generation of accounts payable. Members were told all department heads should have bills in to the office by Friday. Verifying amounts to be billed with proper codification and inputting into the computer take time. It's usually Wednesday AM before the List of Bills is ready for distribution.

Trustee Ewan asked if we could fix the transmission on the unmarked car. It has between 94-96,000 miles on it. Mayor Brown said to get cost to fix it. [*this car has a rebuilt engine*].

NEW BUSINESS: The 1904 Building needs a new roof. Westside Mechanical has completed evaluation of energy conservation opportunities within the 1904 and Public Safety Buildings. Final quotes are due shortly.

ANNOUNCEMENTS: EHCVFD Pancake Breakfast & Bake Sale, Sunday, 4/27 from 1-4
PD Chief Robertson said there will be a Red Speed presentation for about 20 min. on 5/28 at 7:15 pm

ADJOURNMENT: There being no other business to come before the Council, Trustees Ortiz and Smith made the motions to adjourn. All trustees present were in favor. Mtns.carried. 9:20

Respectfully submitted,

Helen M. Minnis
Village Clerk